



**Is the camera optional or compulsory?**

- The camera is optional, but we strongly recommend using it. It increases the visibility and understanding of your presentation and improves the interaction with the audience and chairpersons.

**Is there the equivalent of a laser pointer?**

- You can use your mouse which will be visible for the audience.

**Will the presenter be able to test Streamyard some days before the conference in order to be sure this platform is not "blocked" by our institute/company?**

- Yes, you can test Streamyard yourself during our technical checks. The link to book the technical check has been sent in the email for speakers. If you haven't received it, please send an email to [tech.support@wip-munich.de](mailto:tech.support@wip-munich.de)

**Will the audience's screen look like the view in the Webinar?**

- Yes, the view is quite the same to how the webinar looks like.

**How can listeners contact the presenter? In real that's coming up to the stage and exchanging v-cards.**

- Behind the name of the speaker is an email icon. Click it and you will be able to get in contact with him/her.

**Will Streamyard fully provide powerpoint animation property?**

- Yes, the animation will be on your computer and streamyard is just showing what is happening on your screen.

**For questions, if I don't have time to answer, can I see the questions after my presentation so I can reply to them by text?"**

- Yes, we will send the questions to you after the session has ended.

**Is it possible to connect from two computers? (e.g. one for audio/video, one for the presented screen)"**

- Unfortunately, this is not possible. There will be an automatic logout from one of the devices.

**Is there the possibility to switch off the camera during the presentation and keep it on only during the introduction and Q&A?**

- Yes, you can switch on/off your cam by yourself during your presentation. However, we recommend keeping your cam on while presenting to increase the visibility and understanding of your presentation and improves the interaction with the audience and chairpersons.

**Is there any "place" or way to chat/discuss and network with the audience (apart from those that asked questions during the presentation), after the completion of our session?"**

- Yes, you will find networking lounges on the event platform for exchanging and discussing with other participants.

**Will I be able to READ the questions that I need to answer to the audience?**

- There will be a chat box to communicate with other speakers and the chairpersons. The chairpersons select the questions and either paste them in the chat for you to read, or they will ask you directly. Either way, you will get all questions regarding your presentation after the session.

**How do you ensure bandwidth for smooth presentation of videos and or pictures in high resolution? Or should we reduce data size of our presentations?**

- Minimum requirement for screen sharing is an upload bandwidth of 5 Mbit. The resolution on the split screen for the slide show must be 1280x720 or 1920x1080 pixels before the screen is split

**Is it possible to answer questions after the presentation using this Q&A-Chat?**

- No, when your presentation is over, the next speaker will start your presentation. However we provide topic related networking lounges where you can interact and discuss with other participants

**The presentation seems to work well also without a head-set. Would you still recommend to use a head-set?**

- Yes, we still recommend a headset, to prevent background noises.

**Worst case scenario check: if Internet connection fails at the beginning or during the presentation, is it possible to present via phone and that the host switch the slides by request? Is there another plan B?**

- Unfortunately this is not possible. In case of bad internet connection please use your mobile phone network to run the presentation. In this case we suggest to switch off the camera.



**Can the audience see who is attending the session or presentation?**

- Because of GDPR reasons, we won't be able to show who attending. But you can meet afterwards in the meeting lounges and discuss.

**Will the conference timing consider huge time zone differences between countries?**

- In case speakers have huge time zone problems, they can perform in a pre-recorded video. If this is the case for you, please contact us via [pv.manuscripts@wip-munich.de](mailto:pv.manuscripts@wip-munich.de)

**Is Powerpoint required for presentation, or can I use other software as well?**

- No, you can use powerpoint, Keynote, etc. Whatever you prefer.

**You said we have to log in to the user area. Will the login data be provided by mail?**

- You can create an account and sign up to the user area with your email address and password. If you already created an account before, please make sure to use the same login credentials again. If you forgot your password, use the "forgot password" button.

**In my user area there isn't the abstract of the work that I will present. Is it ok?**

- If you are not the corresponding author of the abstract submitted, then you will not see the abstract in the EU PVSEC user area, but if you are the speaker, you are the only one having access to the broadcasting platform to present.

**When and how will we be able to book the technical check-up?**

- The link to book the technical check has been sent in the email for speakers. If you haven't received it, please send an email to [tech.support@wip-munich.de](mailto:tech.support@wip-munich.de)



**Can the presenter see how many people are attending or some kind of list of connected viewers?**

- No, unfortunately this is not possible.

**Is it possible to pre-record the presentation and then play it on the day of the session?**

- In case speakers have huge time zone problems, they can perform in a pre-recorded video. If this is the case for you, please contact us via [pv.manuscripts@wip-munich.de](mailto:pv.manuscripts@wip-munich.de)

**How will the posters be presented at the conference?**

- Each visual presentation has a sub-page assigned with a 2 way video chat so interaction between speakers and audience is guaranteed. Poster presentations will be on display on the virtual poster wall throughout the week. Each author can upload a brief introduction video of their topic which is visible throughout the conference. Via the live video chat, the presenter can present his/her poster during the session (just as in an on-site event) and the audience can ask live questions, debate and discuss with no limit of participants. Uploaded posters (pdf.) are zoomable and a technician is assigned permanently to visual sessions to make sure all runs smoothly.

**Some of my colleagues should present their posters, but they didn't receive any notifications yet about how to present the posters. When will the authors with poster presentations be announced about the instructions?"**

- Instructions for poster presenters are available in the EU PVSEC website <https://www.photovoltaic-conference.com/notes-for-authors>



**How do the chairpersons inform the speaker that the time is nearly up?**

- They can communicate silently via private chat or unmute the mic and speak.

**We 've not submitted a speaker's bio yet due to last minute changes necessitating a change of the speaker. Do we still have time to submit a speaker's bio?**

- The speaker can log in the user area and upload his cv and pictures there.

**Can the audience 'record' or copy the presentation?**

- All presentations will be recorded. They will be available for streaming for one month after the conference.