



Abstract Submission Guidelines

This document contains the guidelines for the submission of abstracts to the EU PVSEC 2020.



1. CONTENT AND FORMAT OF YOUR ABSTRACT

The abstract should contain new scientific work that has not been presented in another conference. Each abstract will be reviewed by at least three independent experts from the global PV community.

Abstract format:

Abstracts (in the format of 1 page + up to 3 explanatory pages) shall be written in English and include short sections addressing:

- Aim and approach used
- Scientific innovation and relevance
- Results or preliminary results and conclusions

This information provides the basis for the review and programme selection process, so please make sure to address all three aspects. Please include a brief justification of the choice of subtopic to assist the evaluation process.

Authors also need to provide:

- Applicable topic and sub-topic number (e.g. 1.2) and a brief justification of the choice of subtopic to assist the evaluation process.
- Full paper title
- Full name, affiliation, address, e-mail and phone of one author for all correspondence
- For all other authors, full name, affiliation and e-mail

The total length should not be more than four A4 pages. We recommend a minimum of 2 pages in total to ensure a comprehensive evaluation of your work. We encourage authors to provide enough information to be evaluated correctly.




EU PVSEC 2020

37th European
Photovoltaic Solar Energy
Conference and Exhibition

07 - 11 September 2020
CCL Lisbon Congress Centre
Lisbon, Portugal




2. HOW TO SUBMIT YOUR ABSTRACT

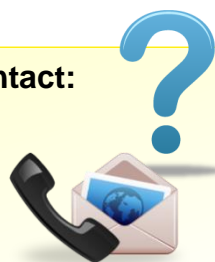
1. Use the Online Abstract Submission tool in the User Area on www.photovoltaic-conference.com for easy and fast submission of your abstracts.
2. Abstracts must be submitted by the deadline (7 February 2020).
3. During online submission, the correct subtopic must be selected to ensure a correct scoring. The abstract content must be related to the subtopic chosen. During the review period, the Scientific Committee may move an abstract to a more appropriate subtopic, if deemed necessary. See [here](#) the list of Conference Subjects.
4. Upload your abstract in PDF format. Please make sure that your abstract PDF is not password protected. 
5. The person logged-in in the User Area is automatically set as corresponding partner for the abstract. Therefore, please log-in as the person wishing to be the corresponding author (contact person) for the abstract submission (please use the corresponding author's email address and password, e.g. no secretary log-in).
6. You will receive an automatic email notification after successful abstract submission. If you do not receive this email within 24 hours of submission, please contact us by email (pv.manuscripts@wip-munich.de) to check the status of your submission.
7. Modifications of your abstract submission and replacement of your abstract document in the online system are possible at any time until the submission deadline (7 February 2020). Please avoid double submissions.
8. If you would like to withdraw your abstract after the submission deadline, please contact us by email at pv.manuscripts@wip-munich.de.

For questions concerning abstracts, please contact:

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3. HOW IS MY ABSTRACT EVALUATED?

1. Abstract Review Process and Notification of Authors



The international Scientific Committee, made up of around 230 leading experts from the global PV community, will review all abstracts that have been submitted on time and in the correct format, and suggest contributions for oral or for visual/poster presentation.

The main selection criteria are:

Content

- in line with the selected subtopic
- relevance for other groups active in PV
- clearly understandable and direct to the point

Innovation

advancement in terms of progress and novelty

Quality

scientific quality as well as the probability of a good presentation at the conference

If positively evaluated by the Scientific Committee, the abstract will be selected for Plenary, Oral or Visual/poster presentation. Plenary and Oral presentations are reserved for contributions covering a wider scope which are of interest to a broader audience and address the progress and novelties within the topic. Visual/poster presentations are mostly dedicated to issues of interest for specialists in a particular field.

Corresponding authors will be notified of the outcome of their abstract's evaluation by email mid-April 2020.

Presentation Formats

Keynote plenary Presentation

30 minutes speaking slot with Power Point

Plenary Presentation

20 minutes speaking slot with Power Point

Oral Presentation

15 minute speaking slot with PowerPoint

Visual/Poster Presentation

Presentation through poster displayed during 4 days (Monday – Thursday) of the Conference. During Visual presentation sessions, authors of posters are requested to be present at their posters at the time indicated in the Conference Programme. This will give all delegates the opportunity for direct interaction, questions and discussion.





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2. Presentations and manuscripts

After the notification of authors, the *Notes for Authors* and *Instructions for Preparation of Papers* will be available online. These documents contain important information on how to prepare your presentation and your manuscript to be included in the Conference Proceedings.

4. IMPORTANT KEYDATES:

7 February 2020	Deadline for submission of abstracts
February – mid-April 2020	Abstracts review and evaluation by the Scientific Committee
Mid-April 2020	Notifications of authors
Beginning of September	Submission of manuscript for the Conference Proceedings



5. REGISTRATION OF PRESENTERS/AUTHORS

Presenters and authors have to register for the Conference and to pay the respective conference registration fee. Please note that acceptance of your abstract for presentation in the Conference Programme, does not automatically register you for the Conference.

[**CLICK HERE TO SUBMIT YOUR ABSTRACT**](#)