



EU PVSEC 2018 24 - 28 September 2018

35th European PV Solar Energy Conference and Exhibition

SQUARE - Brussels Meeting Centre • Brussels • Belgium

Terms & Conditions

Conference Registration

How can I register?

- Follow this link: <https://userarea.photovoltaic-conference.com>
- Login with your e-mail address and password to access your personal user profile.
- Proceed to Conference registration and follow the instructions.
- The online registration process is completed with the receipt of your online registration form and your successful payment.
- A direct payment via credit card is recommended. Visa, Master and American Express cards are accepted.
- After successful payment your personal accreditation and your invoice will be sent to your e-mail address.
- You may also ask for an invoice in advance via the invoice button and pay at a later point in time via bank transfer or credit card.
- Your invoice and accreditation will also be available in your user profile for instant download, at any time after payment.

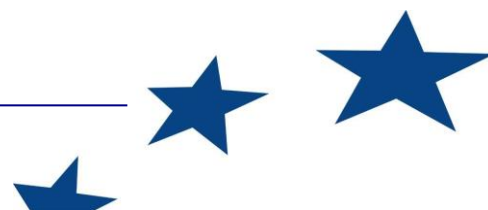
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For all Conference and Exhibition enquiries, please contact WIP, the EU PVSEC Organiser.
WIP will handle your enquiry or forward it to the relevant chairperson or partner

WIP
Sylvensteinstr. 2
81369 Munich
Germany

Tel. +49 – 89 – 720 12 735
Fax +49 – 89 – 720 12 791

pv.conference@wip-munich.de
pv.exhibition@wip-munich.de





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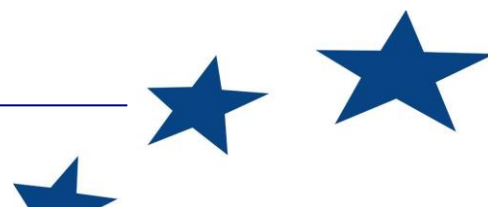
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Conference Registration Fees and Categories

	EARLY BIRD Registration and Payment by 30 June 2018 (CET)	REGULAR Registration and Payment by 22 September 2018 (CET)	ON-SITE Registration and Payment from 23 September 2018 (CET)
FULL WEEK	€ 1.050	€ 1.200	€ 1.350
ONE DAY Mon/Tue/Wed/Thu/Fri choose 1 day	€ 530	€ 610	€ 700
TWO DAYS Mon/Tue/Wed/Thu/Fri choose 2 days	€ 850	€ 970	€ 1.090
STUDENTS Full Week	€ 300	€ 350	€ 400
NETWORKING LUNCH Mon-Thu	€ 35 per day ticket	€ 35 per day ticket	—
EU PVSEC DINNER Wed	95 € per ticket	95 € per ticket	—

Above mentioned prices include Belgian value-added tax (VAT) according to the Belgian value-added tax Law.

Conference fees have to be invoiced with the value-added tax of the country, in which the service is provided (here: Belgium).





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Full Week

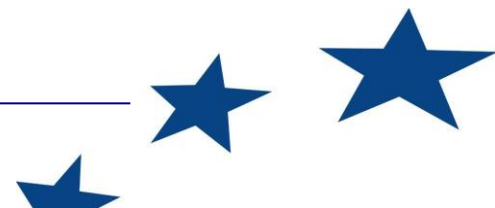
- Access to all plenary sessions, oral sessions and visual presentations of the EU PVSEC Conference Programme
- Access to all EU PVSEC Parallel Events
- Access to the Industry Exhibition (24-27 September 2018)
- Welcome Reception
- Invitation to all Coffee Breaks
- Conference Proceedings of the 35th EU PVSEC 2018
- Complete EU PVSEC information material (e.g. programme brochure)
- Free WLAN on-site
- Free use of wardrobe on-site
- Belgian VAT

One Day

- Access to all plenary sessions, oral sessions and visual presentations of the EU PVSEC Conference Programme on day registered
- Access to all EU PVSEC Parallel Events on day registered
- Access to the Industry Exhibition (24-27 September 2018)
- Welcome Reception
- Invitation to all Coffee Breaks on day registered
- Conference Proceedings of the 35th EU PVSEC 2018
- Complete EU PVSEC information material (e.g. programme brochure)
- Free WLAN on-site
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Two Days

- Access to all plenary sessions, oral sessions and visual presentations of the EU PVSEC Conference Programme on days registered
- Access to all EU PVSEC Parallel Events on days registered
- Access to the Industry Exhibition (24-27 September 2018)
- Welcome Reception
- Invitation to all Coffee Breaks on days registered
- Conference Proceedings of the 35th EU PVSEC 2018
- Complete EU PVSEC information material (e.g. programme brochure)
- Free WLAN on-site
- Free use of wardrobe on-site
- Belgian VAT





Students

To qualify for the reduced student fee, it is obliged to show one of the following **original** documents **on-site**:

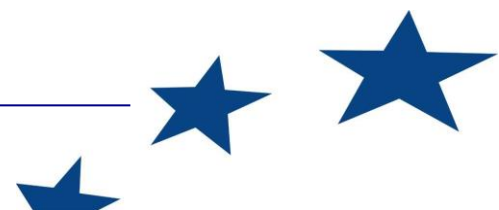
- (a) Original and valid student I.D. card indicating the date of validity
or
- (b) An original, personalised letter signed by the head of the relevant university or institutional department providing the full-time student status.

The organiser is not in the position to grant access to the 35th EU PVSEC 2018 as registered student without one of those documents.

The student fee is also applicable for PhD students.

The student fee includes:

- Access to all plenary sessions, oral sessions and visual presentations of the EU PVSEC Conference Programme
- Access to all EU PVSEC Parallel Events
- Access to the Industry Exhibition (24-27 September 2018)
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Group Booking Discount

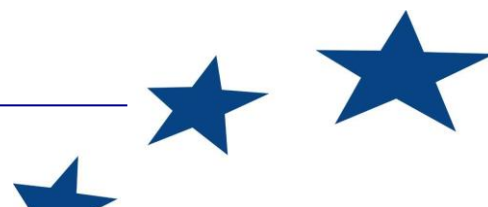
Send 10 or more delegates from your organisation to participate in the 35th EU PVSEC 2018 and save up to 20% from the Early Bird or Regular Conference registration fee:

Category	Early Bird Fee	Regular Fee	Number of registrations		
			10-19	20-29	> 29
Full Week	€ 1.050	€ 1.200	10% OFF	15% OFF	20% OFF
One Day	€ 530	€ 610			
Two Days	€ 850	€ 970			
Students	€ 300	€ 350			

Discounts are available within Early Bird or Regular registration period.

Discounts will be assigned to your company based on the number of participants, that you announce to Ms. Anna Stenzel, anna.stenzel@wip-munich.de, +49-(0)89 72012 773.

If the number of registrants, which is the basis of the group booking discount calculation, is not reached at the end, the discount will be lapsed accordingly. An administrative fee of 30 Euros will apply for every invoice that needs to be changed within this process.





EU PVSEC Dinner

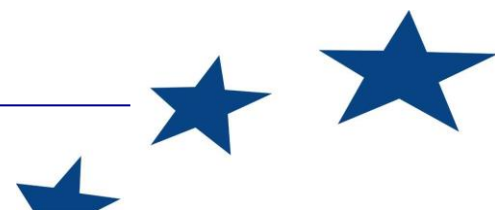
- The EU PVSEC Dinner will be held on Wednesday evening, 26 September 2018.
- The EU PVSEC Dinner can be booked optionally in every registration category.
- You can book one or more dinner tickets.
- Belgian VAT included.
- The dinner tickets will be handed out at the registration desk on-site.
- Kindly note that lost or not redeemed dinner tickets cannot be replaced.

Networking Lunch

- A networking lunch will be available for interested delegates from Monday to Thursday, 24-27 September, in a dedicated networking area at SQUARE - Brussels Meeting Centre.
- This avoids queuing up in lunch periods and provides a networking environment.
- The networking lunch will be served in buffet style.
- Tickets can be bought within the online registration process and are available until the end of August 2018 (subject to availability) and need to be paid in advance.
- Tickets will not be sold on-site.
- Access to the networking lunch will be granted upon presentation of a lunch voucher, which you will receive at the registration desk on-site along with your registration documents.
- Kindly note that lost or not redeemed lunch tickets cannot be replaced.

EU PVSEC Proceedings

- The 35th EU PVSEC 2018 Proceedings contain all scientific papers presented at the 35th EU PVSEC 2018 and submitted for publication.
- They constitute a comprehensive source of state-of-the-art information and vital point of reference for researchers, technologists, decision-makers, entrepreneurs and all involved in the global PV sector.
- The 35th EU PVSEC 2018 Proceedings include full presented papers, slides presentations and poster presentations (if available).
- Conference participants will have immediate and free access to the 35th EU PVSEC 2018 Proceedings right after publication in November 2018.
- The EU PVSEC Proceedings are available on www.eupvsec-proceedings.com.





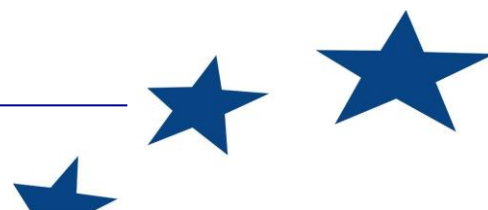
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General Registration Conditions

- To enable queries, do not forget to quote your phone number and your e-mail address.
- To complete the registration process, the receipt of both the online registration and the payment is imperative!
- Registration fees are based on the date of receipt of payment.
- The prices indicated are valid per person and are applicable only if both the online registration and the payment are received by the below mentioned deadlines (payment conditions). Otherwise the higher registration fees will apply.
- We strongly recommend registering as early as possible to benefit from lower registration fees.
- Please note that access to conference activities may become subject to availability in case of late registration.
- After successful registration and payment, you will have direct access to your invoice, accreditation and invitation letter in the user area.
- After your personal participation in the EU PVSEC you will have direct access to your letter of attendance in the user area.





Payment Conditions

- Payments must be settled in EURO.
- Payment in any other currency will not be accepted.
- To benefit from the lower registration fees, all payments must be received by the relevant deadlines 30 June 2018 for Early Bird prices and 22 September for regular prices.
- Discounts granted for early registration will expire if you miss your payment goal.
- Admittance to the Conference without payment of the registration fee cannot be granted.

Payment Options

Credit Card

- To benefit from receiving your accreditation immediately, we strongly recommend a prompt payment via credit card within the online registration process.
- Visa, Master and American Express are accepted.

Bank Transfer

- Bank charges are at the expenses of the participant and must be paid at source in addition to registration fees.
- If payment is effected for more than one person or by a company, please make sure to indicate all participant names.
- We strongly recommend not using the bank transfer option later than 1 September 2018, especially for bank transfers from foreign countries (bank transfer might not arrive by time prior to the event). Pay per credit card in this case.

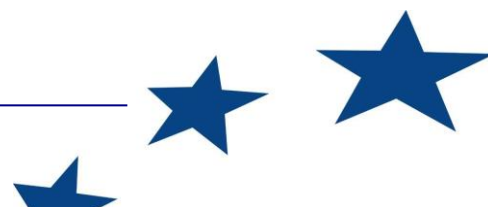
Bank Details

Bank: HypoVereinsbank (Unicredit)
Am Harras 13
81373 München, Germany

Account Holder: WIP
IBAN DE35 7002 0270 0036 4836 36
SWIFT (BIC): HYVEDEMMXXX

Please mention invoice number, name(s) of participant(s) and your organisation.

Cheques are not accepted.





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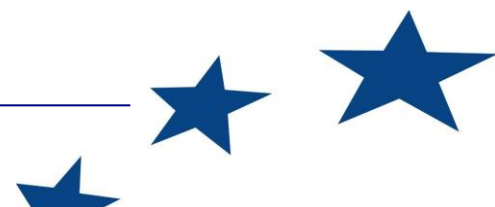
Badges

- Upon arrival at the SQUARE – Brussels Meeting Centre, please proceed to the registration desk, to receive your badge and conference material.
- Please present your accreditation or passport.
- Student registrants must show their original student I.D. card, indicating the date of validity, or a personalised letter signed by the head of the institutional department (see page 4 for more information).

The registration desk will be open during the following hours:

Sunday	23 September 2018	16:00 – 18:00
Monday	24 September 2018	07:30 – 19:00
Tuesday	25 September 2018	08:00 – 19:00
Wednesday	26 September 2018	08:00 – 19:00
Thursday	27 September 2018	08:00 – 19:00
Friday	28 September 2018	08:00 – 09:30

- Your personalised badge authorises you to visit all EU PVSEC Conference Sessions on the day(s) registered, all EU PVSEC Parallel Events and the Industry Exhibition.
- Badges shall be worn visibly at all times at the venue.
- Badges are not transferable to another person.
- We ask for your understanding that your personalised admission may be controlled by our staff.
- Kindly note, that lost badges cannot be replaced.





Further Information

Cancellation Conditions

Any cancellation or registration must be notified in writing to the Conference Secretariat by e-mail to pv.conference@wip-munich.de.

- For cancellations received by 30 June 2018:
75% refund of registration fee.
- From 01 July – 31 August 2018:
50% refund of registration fee
- From 01 September 2018 no imbursement

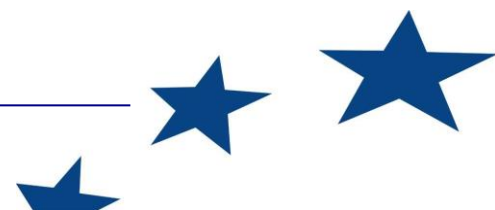
- All refunds will be processed after the Conference.
- All bank service charges will be deducted from the refundable amount.
- Requests for reimbursement must be send in writing.

Name Change

- All registrations are only valid for the registered person.
- A registered participant, unable to attend the Conference, may indicate in the user area a substitute participant. This service is free of charge.
- Accreditations will be changed to new participant. Previous invoices cannot be changed.

Invitation Letter for Visa Application

- Conference Delegates must be accepted and confirmed authors of the upcoming EU PVSEC **or** must have registered and paid the required registration fees, before requesting an official letter of invitation for visa purposes.
- We strongly recommend requesting your invitation letter directly after receipt of notification of paper acceptance, or earlier, in order to apply for your visa in time for the Conference.
- The personalised invitation letter with stamp and signature will be available in your user profile in the user area for direct download.
- Please note that the organiser will not be able to contact or intervene with Embassies or Consulate offices on behalf of a Conference delegate.
- For any questions, please contact us via pv.conference@wip-munich.de.





Disclaimer

The Conference organiser cannot be held responsible for any loss, injury or damage to any property, whatever the cause may be. Liability of persons and enterprises providing means of transportation or other services, however, remains unaffected. Should, for any reason outside the organisers' control (e.g. political or economic circumstances or in the case of a 'force majeure') the venue or speakers change, or the event be cancelled, the organisers will endeavour to re-schedule, but shall not be held responsible for any costs, damages or expenses incurred by registrants. If for any reason the organisers decide to make material changes to this Conference, they are not responsible for airfares, hotels or other costs incurred by the participants. The customer takes part in the Conference, all tours and trips, at its own risk.

Hereby, the customer gives the Conference organiser the permission to publish any picture taken during the event. These images could be broadcasted in the Conference organiser's different digital channels but always with informative aims, never for commercial purposes. Only written arrangements are binding. Sole legal venue is Munich, Germany. Registration of a participant entails acceptance of these conditions.

Status as of 4 May 2018

