



Twenty-third European Photovoltaic Solar Energy Conference and Exhibition

Feria Valencia, Convention & Exhibition Centre, Valencia, Spain

Conference 1-5 September 2008 • Exhibition 1-4 September 2008

NOTES FOR AUTHORS OF **VISUAL** PRESENTATIONS

Authors of Posters (Visual Presentations) are requested to REGISTER for the Conference (the Registration Form can be downloaded at www.photovoltaic-conference.com). Please note that your Paper will not be published without registration for the Conference and the presentation of the Poster in its allotted Session during the Conference.

Information for Presenters

A Visual Presentation is a perfect medium for direct two-way communication with all interested delegates on specific topics, projects or programmes.

Good design is essential if this important part of the Conference is to be a success. Authors are therefore urged to follow closely these instructions together with the instructions for preparation of papers.

- The posters and papers have to be presented in ENGLISH, the official language of the Conference.
- Your Visual Presentation will bear an official number as indicated in the Programme. This number will also appear on the panel, which has been reserved for your poster presentation.
- The maximum display area on your panel is: **0.85 m wide and 1.20 m high**. This allows for posters of up to A0 format (841 mm x 1189 mm, upright format). The boards will be arranged in topic groups and numbered according to the Conference Programme. Double faced adhesive tape will be available to attach your poster on the poster panels.
- The Visual Presentation has to be headed by the title and the author(s) name(s). A good visual presentation concentrates on the outstanding features of a project, easily grasped by the viewer, with a minimum of text (less than 50 % of the total poster area) and readable at a distance of approx. 2 m (use letters at least 10 mm high).
- Advertising material should be avoided but business cards are acceptable. You can provide space for communication with other participants within your panel area (for instance an envelope).



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Set Up of your Poster

All Visual Poster presentations can be presented the full 4 days from Monday through Thursday in the Poster Area during the 23rd EU PVSEC. This means, compared to the last Conference, a double time span for the visibility of all Poster presentations and more time for all Conference delegates to navigate through the Poster programme.

The authors of all Visual Presentations are requested to set-up their posters on the allotted boards as early as possible on Monday morning (1 September) and to take them down on Thursday afternoon (4 September) after the last Session at 18:30.

Those authors of Visual Presentations that do not stay the whole week should inform Ms. Anna Werner (Email: anna.werner@wip-munich.de) about their schedule. This facilitates the organisation of the poster assessment for the Poster Awards (see later info in these notes).

Schedule of Interactive Visual Presentations

Authors of visual presentations are requested to be present at their posters at least during the times indicated below, in the Programme booklet and on www.photovoltaic-conference.com. This will give all Conference delegates the opportunity for questions and discussion, thus fostering information exchange, which is the major objective of this event.

Visual Presentation 3AV.1	Monday, 1 September	13:30 - 15:00
Visual Presentation 3AV.2	Monday, 1 September	15:15 - 16:45
Visual Presentation 4AV.3	Monday, 1 September	17:00 - 18:30
Visual Presentation 4BV.1	Tuesday, 2 September	08:30 - 10:10
Visual Presentation 5BV.2	Tuesday, 2 September	10:30 - 12:10
Visual Presentation 5BV.3	Tuesday, 2 September	13:30 - 15:00
Visual Presentation 3BV.4	Tuesday, 2 September	15:15 - 16:45
Visual Presentation 3BV.5	Tuesday, 2 September	17:00 - 18:30
Visual Presentation 1CV.1	Wednesday, 3 September	08:30 - 10:10
Visual Presentation 1CV.2	Wednesday, 3 September	10:30 - 12:10
Visual Presentation 2CV.3	Wednesday, 3 September	13:30 - 15:00
Visual Presentation 2CV.4	Wednesday, 3 September	15:15 - 16:45
Visual Presentation 2CV.5	Wednesday, 3 September	17:00 - 18:30
Visual Presentation 2DV.1	Thursday, 4 September	08:30 - 10:10
Visual Presentation 1DV.2	Thursday, 4 September	10:30 - 12:10
Visual Presentation 1DV.3	Thursday, 4 September	13:30 - 15:00
Visual Presentation 6DV.4	Thursday, 4 September	15:15 - 16:45
Visual Presentation 6DV.5	Thursday, 4 September	17:00 - 18:30



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Poster Awards

One of the highlights of the Closing Session: In recognition of the effort which you and your co-authors have devoted to the technical work reported in your Visual presentation and to the preparation of the poster itself, the most outstanding Visual Presentations will be awarded. The Awards will be based on the quality of the technical work reported and of the presentation of that work. The Poster Awards will be announced and delivered as a part of the Closing Session on Friday, 5th September 2008. The winners will be invited on stage and the winning posters will be presented in the auditorium.

The judges will use the following criteria for assessing the poster presentations:

Content: Do the scientific/technical results reflect an innovative approach and a comprehensive study of high quality?

Presentation: Does the graphical and written material clearly explain the purpose, approach, results and conclusion? Does the poster exhibit good graphical composition, use of colour, legibility and construction?

From **Sunday, 31st August to Thursday, 4th September 2008** there will be a special counter on site for the **Delivery of Manuscripts** to be published in the Conference Proceedings. For further details on how to prepare the manuscripts please see **Instructions for the Preparation of Papers**.

We look forward to your visual presentations and to meeting you in Valencia.

On behalf of Dr. Heinz Ossenbrink, Technical Programme Chairman, and
with best regards from all members of the 23rd EU PVSEC Executive Board

Anna Werner

EU PVSEC Conference Programme Unit

Email: anna.werner@wip-munich.de